

## Registration of Participants by IWWF Federation Administrators to the 2025 World Open Waterski Championships in Recetto (ITA)

The registration of the skier participation in EMS has to be done by an EMS Federation Administrator as follows:

1. EMS Federation Administrator has to login to [EMS](#).
2. Go to the Competitions menu and enter the Competition Code [25IWWF04](#) in the search filters and **erase the Country filter**.
3. Select the competition listed **"2025 IWWF World Open Waterski Championships"**.
4. Select the Participations tab and click the "New participation" button to register the Athletes.
5. Enter the Name of the Athlete in the Search box and click on the loop sign to the right.
6. Register the Category in Competition, the Events "and the Entry Type.
7. Click on the blue "Add" button and the participant will be registered.
8. Click the Competition Entry Fee Product item and the "Save" button.
9. A message "Participation added successfully" appears. Click "X" on top right of the window.
10. If you need to register additional participants click "No" on the question "Do you want to pay now?" and repeat steps 5 to 10 for additional participants.
11. If you want to proceed to payment click "Yes".
12. Select the participants for whom you want to pay and click the Total Amount button on the bottom to the right.
13. Click the button "I agree to the Terms and Conditions" and click on the payment method button:
  - "PayPal": Login to your PayPal account and select your payment method (from your account or a credit card). Click the "Complete Purchase" button.
  - "Debit or Credit Card" button: Enter the card details and click the "Pay" button on the bottom.
  - If the payment is successful a message "Payment Success" will appear.